Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

A. General Information

Authorization Number: TXR0400378

Reporting Year (year will be either 1, 2, 3, 4, or 5): 2

Annual Reporting Year Option Selected by MS4:

Calendar Year: X

Permit Year:_____

Fiscal Year: _____ Last day of fiscal year: (_____)

Reporting period beginning date: (month/date/year) January 1, 2020

Reporting period end date: (month/date/year) December 31, 2020

MS4 Operator Level: Level 1 Name of MS4: City of Westworth Village

Contact Name: Cody Cooke-Morse Telephone Number: 269-204-8336

Mailing Address: 311 Burton Hill Road, Westworth Village, Texas 76114

E-mail Address: ccooke-morse@cityofwestworth.com

A copy of the annual report was submitted to the TCEQ Region: YES X
NO___Region the annual report was submitted to: TCEQ Region 4

B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions: (TXR040000 Part IV.B.2)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		Permittee is still waiting for TCEQ approval of SWMP
Permittee is currently in compliance with recordkeeping and reporting requirements.	X		

Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.).	X		
Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report	X		

2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below to meet this requirement (**see Example 1 in instructions**):

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
III.B.1 Public Education, Outreach, and Involvement (a) Public Education and Outreach (b) Public Involvement	1. Distribute Educational Material	Yes – Awaiting approval by TCEQ and appropriate for Public Education, Outreach, and Involvement.
III.B.1 Public Education, Outreach, and Involvement (a) Public Education and Outreach (b) Public Involvement	2. Web Site	Yes – Awaiting approval by TCEQ and appropriate for Public Education, Outreach, and Involvement.
III.B.1 Public Education, Outreach, and Involvement (a) Public Education and Outreach III.B.2 Illicit Discharge and Elimination (c)(3) Public Reporting III.B.3 Construction Site Stormwater Runoff Control (b)(6) Information Submitted by Public	3. Stormwater Reporting Line	Yes – Awaiting approval by TCEQ and appropriate for Public Education, Outreach, and Involvement; Illicit Discharge and Elimination; and Construction Site Runoff Control

III.B.1 Public Education, Outreach, and Involvement (b) Public Involvement	4. Waste Cleanup	Yes – Awaiting approval by TCEQ and appropriate for Public Education, Outreach, and Involvement.
III.B.2. Illicit Discharge and Elimination (a)(1) Program Development (c)(5)c Corrective Action	5. Illicit Discharge Prohibition/Elimination Ordinance	Yes – Awaiting approval by TCEQ and appropriate for Illicit Discharge and Elimination.
III.B.2 Illicit Discharge Detection and Elimination (c)(1) MS4 Mapping	6. Storm Sewer System Map	Yes – Awaiting approval by TCEQ and appropriate for Illicit Discharge and Elimination
III.B.2. Illicit Discharge Detection and Elimination (c)(2) Education and Training III.B.3. Construction Site Stormwater Runoff Control (b)(7) MS4 Staff Training III.B.5. Pollution Prevention and Good Housekeeping for Municipal Operations (b)(2) Training and Education	7. Training	Yes – Awaiting approval by TCEQ and appropriate for Illicit Discharge Detection and Elimination; Construction Site Stormwater Runoff Control; and Pollution Prevention and Good Housekeeping for Municipal Operations
III.B.2. Illicit Discharge Detection and Elimination (c)(4) Procedures (c)(5) Source Investigation and Elimination (c)(6) Inspections	8. IDDE Response, Investigation, and Inspection	Yes – Awaiting approval by TCEQ and appropriate for Illicit Discharge and Elimination.
III.B.2. Illicit Discharge Detection and Elimination (c)(4) Procedures (c)(5) Source Investigation and Elimination	9. Spill Response	Yes – Awaiting approval by TCEQ and appropriate for Illicit Discharge and Elimination.

III.B.3. Construction Site Stormwater Runoff Control (a)(1) Ordinance (b)(2) Contractor Requirements (b)(3) Prohibited Discharges	10. Erosion Control Ordinance and Requirements for Construction Site Contractors	Yes – Awaiting approval by TCEQ and appropriate for Construction Site Stormwater Runoff Control.
III.B.3. Construction Site Stormwater Runoff Control (b)(4) Construction Plan Review Procedures	11. Erosion Control Plan Review	Yes – Awaiting approval by TCEQ and appropriate for Construction Site Stormwater Runoff Control.
III.B.3. Construction Site Stormwater Runoff Control (b)(5) Construction Site Inspections	12. Construction Site Inspection and Enforcement	Yes – Awaiting approval by TCEQ and appropriate for Construction Site Stormwater Runoff Control.
III.B.4. Post-Construction Stormwater Management in New Development and Redevelopment (a)(2) Ordinance (b)(2) Enforcement	13. Post-Construction Stormwater Ordinance	Yes – Awaiting approval by TCEQ and appropriate for Post-Construction Stormwater Management in New Development and Redevelopment.
III.B.4. Post-construction Stormwater Management in New Development and Redevelopment (b)(2) Enforcement	14. Development Review	Yes – Awaiting approval by TCEQ and appropriate for Post-Construction Stormwater Management in New Development and Redevelopment.
III.B.4. Post-construction Stormwater Management in New Development and Redevelopment (b)(3) Long-Term Maintenance of Post-Construction Stormwater Control Measures	15. Structural Control Maintenance	Yes – Awaiting approval by TCEQ and appropriate for Post-Construction Stormwater Management in New Development and Redevelopment.

III.B.5 Pollution Prevention and Good Housekeeping for Municipal Operations (b)(1) Permittee-owned Facilities and Control Inventory	16. Inventory of Facilities and Stormwater Controls	Yes – Awaiting approval by TCEQ and appropriate for Pollution Prevention and Good Housekeeping for Municipal Operations.
III.B.5. Pollution Prevention and Good Housekeeping for Municipal Operations (b)(3) Disposal of Waste Material	17. Disposal of Collected Waste	Yes – Awaiting approval by TCEQ and appropriate for Pollution Prevention and Good Housekeeping for Municipal Operations.
III.B.5. Pollution Prevention and Good Housekeeping for Municipal Operations (b)(4) Contractor Requirements and Oversight	18. Contractor Oversight Procedures	Yes – Awaiting approval by TCEQ and appropriate for Pollution Prevention and Good Housekeeping for Municipal Operations.
III.B.5. Pollution Prevention and Good Housekeeping For Municipal Operations (b)(5) Municipal Operation and Maintenance Activities	19. Municipal Operations and Maintenance Activity	Yes – Awaiting approval by TCEQ and appropriate for Pollution Prevention and Good Housekeeping for Municipal Operations.

3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the MEP. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table below to meet this requirement (**see Example 2 in instructions**):

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
1	BMP-4 Waste Cleanup	Waste	12.11	Tons	Yes direct – Collection and proper disposal of pollutants

1	BMP-4 Waste Cleanup	Hazardous / Bulk Waste	2,025	Pounds	Yes direct – Collection and proper disposal of pollutants
2	BMP-9 Spill Response	Spills	0	Response events	Yes direct – Procedure is in place to promptly address detected discharge of pollutants; however, no spills were reported in 2019 therefore no response events occurred.
3	BMP-12 Construction Site Inspection and Enforcement	Construction Sites	1	Construction sites were regularly inspected.	Yes direct – Procedure to evaluate proper implementation and maintenance of construction site erosion control systems
4	BMP-14 Development Review	Plans	3	Reviews conducted	Yes direct – Procedure to evaluate proper design of pollutant control systems

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (**see Example 3 in instructions):**

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
MCM 1 BMP-1 Distribute Educational Material	Distribute 100 stormwater quality educational brochures to public employees, businesses, and the general public a minimum of once per year by December 2020. Publish water quality topics in 50% of the "Westworth Village News" monthly newsletters by December 2020.	Met Goal. 150 brochures have been distributed to the public and is available at the front office of City Hall. Additionally, multiple stormwater quality issues were addressed in seven of the twelve monthly newsletters distributed to the public in 2020.

MCM 1 BMP-2 Web Site	Review 100% of the stormwater page will occur at least one time by December 2020. If revisions are required as a result of this review, 100% of the revisions will take place by December 2020. Upload 2019 annual report to City's website by April 2020.	Met Goal. The website has been reviewed by December 2020. No revisions were required. The 2019 annual report was uploaded by April 31, 2020.
MCMs 1/2/3 BMP-3 Stormwater Reporting Line	Include the stormwater reporting line phone number on each stormwater brochure and stormwater website. Review 100% of calls at least once by December 2020 to identify trends (i.e., repeated reports of illegal dumping in certain areas of the City). If the trends show that a revision is necessary regarding reporting line procedures or educational material, 100% of the revisions will take place by December 2020.	Met Goal. Stormwater Utility phone number is included on the City's website and the stormwater brochure. No reports were received in 2020. No revisions to procedures or educational material were required in 2020.
MCM 1 BMP-4 Waste Cleanup	Conduct waste cleanup activities at least twice a year by December 2020 (e.g., bulk waste cleanup, household hazardous waste collection, park cleanup). Evaluate opportunities and public receptiveness for additional waste cleanup activities at least once a year by December 2020.	Met Goal. Two cleanup events occurred in 2020. See quantities of collected materials that are provided in the answer to Question B.3. The City determined the public is very receptive to these cleanup events and additional events are not necessary.
MCM 2 BMP-5 Illicit Discharge Prohibition/ Elimination Ordinance	Eliminate 100% of identified illicit discharges through the enforcement of the illicit discharge ordinance. Activities will be completed by December 2020.	Met Goal. No illicit discharges were identified in 2020.

MCM 2 BMP-6 Storm Sewer System Map	Perform field inspections of 20% of the stormwater outfall drainage system of the City by December 2020. If the inspection shows that revisions are required, 100% of the revisions shall take place by December 2020.	Met Goal. The City performed field inspections to 10 outfalls (20% of the stormwater outfall drainage system) by December 2020. No revisions were required as a result of the inspections.
MCM 2/3/5 BMP-7 Training	Conduct IDDE training to 100% of the field inspectors at least once a year by December 2020. Conduct a training session covering construction site stormwater runoff control to 100% of the field inspectors at least once a year by December 2020. Conduct Pollution Prevention for Municipal Operation training for 100% of the municipal employees responsible for municipal construction activities at least once a year by December 2020.	Met Goal. IDDE training, stormwater runoff training, and municipal stormwater operation training was conducted in 2020 for 100% of the municipal employees responsible for municipal construction activities. 2 to 4 of City employees attending each of the trainings that took place on March 17, 2020, June 26, 2020, October 9, 2020 and December 16, 2020.
MCM 2 BMP-8 IDDE Response, Investigation, and Inspections	Eliminate 100% of identified illicit discharges through the illicit discharge response and investigation activities including documenting the events on the investigation form. Activities will be completed by December 2020. Prioritize the investigation of discharges based on relative risk of pollution. Develop and adopt written procedures describing the basis for conducting inspections in response to illicit discharge complaints and conducting follow-up inspections by December 2021.	Met Goal. No illicit discharges were identified in 2020. The City is discussing items to be included in the future written procedures that will be prepared for conducting illicit discharge complaints and follow up inspections.

MCM 2 BMP-9 Spill Response	Eliminate 100% of illicit discharge by implementation of spill response procedures and training through the Fire Department. Activities will be completed by December 2020. Review 100% of the existing spill response procedures and training at least once a year by December 2020. If modifications are required as a result of this review, 100% of the modifications will take place by December 2020.	Met Goal. No illicit discharges were identified in 2020. Spill response procedures were reviewed in 2020. No modifications were required.
MCM 3 BMP-10 Erosion Control Ordinance and Requirements for Construction Site Contractors	Adopt and enforce the revised erosion control ordinance by December 2020. A link to the adopted erosion control ordinance will be included in developer's packet. Sites under construction exceeding one acre will be visited once every two weeks at minimum to a) monitor erosion and sediment controls, soil stabilization, and BMPs through established procedures and b) monitor prohibited discharges through established procedures. These activities will be completed by December 2020 for all sites over an acre that are under construction in 2020.	Met Goal. Erosion control ordinance was adopted in September 2020. A link to the adopted erosion control ordinance is included in the developer's packet. 1 site exceeding one acre was under construction in 2020. This site was visited once every two weeks in 2020 to monitor erosion/sediment controls, soil stabilization and prohibited discharges.
MCM 3 BMP-11 Erosion Control Plan Review	Conduct construction site plan review procedures. Reviews shall be conducted and completed by December 2020 for all sites under construction in 2020.	Met Goal. 3 erosion control reviews were conducted in 2020: Childcare Network, Burger King and Burton Hill Baptist Church Addition
MCM 3 BMP-12 Construction Site Inspection and Enforcement	Conduct construction site inspection and enforcement procedures, including documentation of the inspections and enforcement activities. At least one site visit every 14 days to each active construction site exceeding 1 acre will occur by December 2020 to confirm conformance with the ordinance.	Met Goal. Procedures were followed in 2020. 1 site exceeding one acre was under construction in 2020. This site was visited once every two weeks in 2020 to confirm they conformed with the ordinance.

MCM 4 BMP-13 Post-Construction Stormwater Ordinance	Perform field inspections of 20% of the stormwater outfall drainage system of the City by December 2020 to confirm maximum removal of pollutants in discharges from new development or redevelopment areas. Activities will be completed by December 2020.	Met Goal. Field inspections were performed for 10 outfalls (20% of the stormwater outfall drainage system) in 2020 to confirm maximum removal of pollutants in discharges from new development or redevelopment areas.
MCM 4 BMP-14 Development Review	Implement the design review process for each new development and redevelopment sites that disturb one or more acre. Reviews shall be conducted and completed by December 2020.	Met Goal. 3 construction plan set reviews were conducted in 2020 and the design review process was followed: Childcare Network, Burger King and Burton Hill Baptist Church Addition
MCM 4 BMP-15 Structural Control Maintenance	Conduct inspections of 20% of the stormwater outfall drainage system of the City by December 2020. Conduct regular maintenance as prescribed.	Met Goal. 10 outfalls (20% of the stormwater outfall drainage system) in 2020 were inspected and regular maintenance was conducted.
MCM 5 BMP-16 Inventory of Facilities and Stormwater Controls	Supplement 10% of inventory of City-owned and operated facilities and stormwater controls with permit numbers, registration numbers, and authorization information by December 2020.	Met Goal. The inventory of City-owned and operated facilities and stormwater controls with permit numbers, registration numbers, and authorization information is up to date.
MCM 5 BMP-17 Disposal of Collected Waste	Properly dispose of 100% of waste materials according to the developed procedures. Activities will be completed by December 2020.	Met Goal. 100% of waste materials were properly disposed of according to developed procedures. See quantities of collected materials that are provided in the answer to Question B.3.

MCM 5 BMP-18 Contractor Oversight Procedures	Contractually require contractors to comply with the City's stormwater management program best management practices and to provide oversight of contractor activities. Activities will be completed by December 2020.	Met Goal. All City contractors contractually comply with the City's stormwater management program BMPs. Oversight of contractor activities were regularly performed in 2020.
MCM 5 BMP-19 Municipal Operations and Maintenance Activity	Adopt and enforce written procedures describing the frequency of inspections of pollution prevention measures at City-owned facilities and structural controls and how they will be conducted by December 2021. Conduct scheduled assessments and inspections of municipal operation and maintenance activities in 2020. The schedule is located at the Public Works Building and will be completed by December 2020.	Met Goal. The City is discussing items to be included in the future written procedures that will be prepared for frequency of inspections and pollution prevention measures at City-owned facilities and structural controls and how they will be conducted. Scheduled assessments and inspection of municipal operation and maintenance activities occurred in 2020. The schedule is located at the Public Works building.

C. Stormwater Data Summary

Provide a summary of all information used, including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.?

The City of Westworth Village conducted visual inspections, cleaned inlets, looked for illicit discharges, cleaned streets and alleys, and looked for flow during dry weather in 2020.

D. Impaired Waterbodies

1. Identify whether an impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment.

   N/A

2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern.

   N/A

3. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL.

   N/A

4. Report the benchmark identified by the MS4 and assessment activities:

Benchmark Parameter ***(Ex: Total Suspended Solids)***	**Benchmark Value**	**Description of additional sampling or other assessment activities**	**Year(s) conducted**
N/A	N/A	N/A	N/A

5. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark:

Benchmark Parameter	**Selected BMP**	**Contribution to achieving Benchmark**
N/A	N/A	N/A

6. If applicable, report on focused BMPs to address impairment for bacteria:

Description of bacteria-focused BMP	**Comments/Discussion**

N/A	N/A

7. Assess the progress to determine BMP's effectiveness in achieving the benchmark.

   For example, the MS4 may use the following benchmark indicators:

   - number of sources identified or eliminated;
   - number of illegal dumpings;
   - increase in illegal dumping reported;
   - number of educational opportunities conducted;
   - reductions in sanitary sewer flows (SSOs); /or
   - increase in illegal discharge detection through dry screening.

Benchmark Indicator	Description/Comments
N/A	N/A

E. Stormwater Activities

Describe activities planned for the next reporting year:

MCM(s)	BMP	Stormwater Activity	Description/Comments
III.B.1 Public Education, Outreach, and Involvement (a) Public Education and Outreach (b) Public Involvement	**BMP 1**	Distribute Educational Material	Distribute 100 stormwater quality educational brochures to public employees, businesses, and the general public a minimum of once per year by December 2021. Publish water quality topics in 50% of the "Westworth Village News" monthly newsletters by December 2021.

III.B.1 Public Education, Outreach, and Involvement (a) Public Education and Outreach (b) Public Involvement	**BMP 2**	Web Site	Review 100% of the stormwater page will occur at least one time by December 2021. If revisions are required as a result of this review, 100% of the revisions will take place by December 2021. Upload 2020 annual report to City's website by April 2021.
III.B.1 Public Education, Outreach, and Involvement (a) Public Education and Outreach III.B.2 Illicit Discharge and Elimination (c)(3) Public Reporting III.B.3 Construction Site Stormwater Runoff Control (b)(6) Information Submitted by Public	**BMP 3**	Stormwater Reporting Line	Include the stormwater reporting line phone number on each stormwater brochure and stormwater website. Record the number of calls received Review 100% of calls at least once by December 2021 to identify trends (i.e., repeated reports of illegal dumping in certain areas of the City. If the trends show that a revision is necessary regarding reporting line procedures or educational material, 100% of the revisions will take place by December 2021.
III.B.1 Public Education, Outreach, and Involvement (b) Public Involvement	**BMP 4**	Waste Cleanup	Conduct waste cleanup activities at least twice a year by December 2021 (e.g., bulk waste cleanup, household hazardous waste collection, park cleanup). Evaluate opportunities and public receptiveness for additional waste cleanup activities at least once a year by December 2021.

III.B.2. Illicit Discharge and Elimination (a)(1) Program Development (c)(5)c Corrective Action	**BMP 5**	Illicit Discharge Prohibition/Elimination Ordinance	Eliminate 100% of identified illicit discharges through the enforcement of the illicit discharge ordinance. Activities will be completed by December 2021.
III.B.2 Illicit Discharge Detection and Elimination (c)(1) MS4 Mapping	**BMP 6**	Storm Sewer System Map	Perform field inspections of 20% of the stormwater outfall drainage system of the City by December 2021. If the inspection shows that revisions are required, 100% of the revisions shall take place by December 2021.
III.B.2. Illicit Discharge Detection and Elimination (c)(2) Education and Training III.B.3. Construction Site Stormwater Runoff Control (b)(7) MS4 Staff Training III.B.5. Pollution Prevention and Good Housekeeping for Municipal Operations (b)(2) Training and Education	**BMP 7**	Training	Conduct IDDE training to 100% of the field inspectors at least once a year by December 2021. Conduct a training session covering construction site stormwater runoff control to 100% of the field inspectors at least once a year by December 2021. Conduct Pollution Prevention for Municipal Operation training for 100% of the municipal employees responsible for municipal construction activities at least once a year by December 2021.

III.B.2. Illicit Discharge Detection and Elimination (c)(4) Procedures (c)(5) Source Investigation and Elimination (c)(6) Inspections	**BMP 8**	IDDE Response, Investigation, and Inspection	Eliminate 100% of identified illicit discharges through the illicit discharge response and investigation activities including documenting the events on the investigation form. Activities will be completed by December 2021. Prioritize the investigation of discharges based on relative risk of pollution. Develop and adopt written procedures describing the basis for conducting inspections in response to illicit discharge complaints and conducting follow-up inspections by December 2021.
III.B.2. Illicit Discharge Detection and Elimination (c)(4) Procedures (c)(5) Source Investigation and Elimination	**BMP 9**	Spill Response	Eliminate 100% of illicit discharge by implementation of spill response procedures and training through the Fire Department. Activities will be completed by December 2021. Review 100% of the existing spill response procedures and training at least once a year by December 2021. If modifications are required as a result of this review, 100% of the modifications will take place by December 2021.

III.B.3. Construction Site Stormwater Runoff Control (a)(1) Ordinance (b)(2) Contractor Requirements (b)(3) Prohibited Discharges	**BMP 10**	Erosion Control Ordinance and Requirements for Construction Site Contractors	Continue enforcement of erosion control ordinance. A link to the adopted erosion control ordinance will be included in developer's packet. Sites under construction exceeding one acre will be visited once every two weeks at minimum to a) monitor erosion and sediment controls, soil stabilization, and BMPs through established procedures and b)monitor prohibited discharges through established procedures. These activities will be completed by December 2021 for all sites over an acre that are under construction in 2021.
III.B.3. Construction Site Stormwater Runoff Control (b)(4) Construction Plan Review Procedures	**BMP 11**	Erosion Control Plan Review	Conduct construction site plan review procedures. Reviews shall be conducted and completed by December 2021 for all sites under construction in 2021.
III.B.3. Construction Site Stormwater Runoff Control (b)(5) Construction Site Inspections	**BMP 12**	Construction Site Inspection and Enforcement	Conduct construction site inspection and enforcement procedures, including documentation of the inspections and enforcement activities. At least one site visit every 14 days to each active construction site exceeding 1 acre will occur by December 2021 to confirm conformance with the ordinance.

III.B.4. Post-Construction Stormwater Management in New Development and Redevelopment (a)(2) Ordinance (b)(2) Enforcement	**BMP 13**	Post-Construction Stormwater Ordinance	Perform field inspections of 20% of the stormwater outfall drainage system of the City by December 2021 to confirm maximum removal of pollutants in discharges from new development or redevelopment areas. Activities will be completed by December 2021.
III.B.4. Post-construction Stormwater Management in New Development and Redevelopment (b)(2) Enforcement	**BMP 14**	Development Review	Implement the design review process for each new development and redevelopment sites that disturb one or more acre. Reviews shall be conducted and completed by December 2021.
III.B.4. Post-construction Stormwater Management in New Development and Redevelopment (b)(3) Long-Term Maintenance of Post-Construction Stormwater Control Measures	**BMP 15**	Structural Control Maintenance	Conduct inspections of 20% of the stormwater outfall drainage system of the City by December 2021. Conduct regular maintenance as prescribed.

III.B.5 Pollution Prevention and Good Housekeeping for Municipal Operations (b)(1) Permittee-owned Facilities and Control Inventory	**BMP 16**	Inventory of Facilities and Stormwater Controls	Supplement 50% of inventory of City-owned and operated facilities and stormwater controls with permit numbers, registration numbers, and authorization information by December 2021.
III.B.5. Pollution Prevention and Good Housekeeping for Municipal Operations (b)(3) Disposal of Waste Material	**BMP 17**	Disposal of Collected Waste	Properly dispose of 100% of waste materials according to the developed procedures. Activities will be completed by December 2021.
III.B.5. Pollution Prevention and Good Housekeeping for Municipal Operations (b)(4) Contractor Requirements and Oversight	**BMP 18**	Contractor Oversight Procedures	Contractually require contractors to comply with the City's stormwater management program best management practices and to provide oversight of contractor activities. Activities will be completed by December 2021.

III.B.5. Pollution Prevention and Good Housekeeping For Municipal Operations (b)(5) Municipal Operation and Maintenance Activities	**BMP 19**	Municipal Operations and Maintenance Activity	Adopt and enforce written procedures that describe the frequency of inspections of pollution prevention measures at City-owned facilities and structural controls and how they will be conducted by December 2021. Conduct scheduled assessments and inspections of municipal operation and maintenance activities in 2021 that follows the written procedures. The schedule is located at the Public Works Building and will be completed by December 2021.

F. SWMP Modifications

1. The SWMP and MCM implementation procedures are reviewed each year.

__**X**__ Yes____ No

2. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.
_____ Yes__**X**__ No

If "Yes," report on changes made to measurable goals and BMPs:

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)
N/A	*N/A*	*N/A*

Note: If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible, and why the replacement BMP is expected to achieve the goals of the original BMP.

3. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land, etc.).

N/A

G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

BMP	Description	Implementation Schedule (start date, etc.)	Status/Completion Date (completed, in progress, not started)
N/A	N/A	N/A	N/A

H. Additional Information

1. Is the permittee relying on another entity to satisfy any permit obligations?

___ Yes _**X**_ No

If "Yes," provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed).

Name and Explanation:

Name and Explanation:

Name and Explanation:

2.a. Is the permittee part of a group sharing a SWMP with other entities?

___ Yes _**X**_ No

2.b. If "yes," is this a system-wide annual report including information for all permittees?

___ Yes _**X**_ No

If "Yes," list all associated authorization numbers, permittee names, and SWMP responsibilities of each member (add additional spaces or pages if needed):

Authorization Number: _____ Permittee:_____

Authorization Number: _____ Permittee: _____

Authorization Number: _____ Permittee: _____

Authorization Number: _____ Permittee: _____

I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators):

1

2a. Does the permittee utilize the optional seventh MCM related to construction?

___ Yes **X** No

2b. If "yes," then provide the following information for this permit year: N/A

The number of municipal construction activities authorized under this general permit	
The total number of acres disturbed for municipal construction projects	

Note: *Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.*

J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there

are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): Mike Murray Title: City Administrator

Signature: Mike Murray Date: 3-23-21

Name of MS4 City of Westworth Village

Name (printed): Cody Cooke-Morse Title: Public Works Director

Signature: [signature] Date: 3-23-21

Name of MS4 City of Westworth Village

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4 _____

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4 _____

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4 _____

If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.